



# Photographing Rules and Release

## Fresh and Green Academy/Friends of Fresh and Green Academy Inc. Photographing Rules and Regulations

Name of Visitor: \_\_\_\_\_ Date: \_\_\_\_\_

Employer: \_\_\_\_\_ Position: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Referred by: \_\_\_\_\_

Friends of Fresh and Green Academy Inc. has created the following guidelines to ensure that the dignity and privacy of each child, as well as all other organization's beneficiaries, is respected. Therefore, each person visiting Fresh and Green Academy, photographing or not, will be required to sign this form.

We kindly ask all individuals to pay particular attention to the following rules and regulations:

### ***General Rules and Regulations***

- Visitors are allowed to take limited group photos/videos, including groups of children participating in activities, but no photographs may be taken of individual children without the specific permission of an authorized representative of Fresh and Green Academy or Friends of Fresh and Green Academy Inc..
- As a courtesy, Friends of Fresh and Green Academy Inc.'s beneficiaries should be asked for permission before photos are taken that include them.
- Individual photography of a child for other purposes other than to register the visit to the school requires permission from both the child's parent and the director of Fresh and Green Academy.

### ***Use of photographs/videos***

- Pictures and videos of children in the care of Fresh and Green Academy may not be used for any presentation, workshop or public audience without prior approval of the Director of Fresh and Green Academy.
- Unless specific permission is given for other uses, visitor photographs may be used for private mementoes only, and may not be reproduced in any media or on the Internet.



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## ***Photographers for Fundraising***

There is a need for photos and video footage for fundraising purposes.

- The individuals taking such pictures should be recognized and authorized to do so by children's parents and Fresh and Green Academy.
- Permission to take photos/footage meant for fundraising purposes is given with the understanding that the images are not to be used for other purposes.
- Picture taken for fundraising should show clean and healthy children, preserving the dignity of each child.
- The pictures to be used on fundraising flyers, brochures, VCDs, DVDs, etc. should be approved by either Fresh and Green Academy or by Friends of Fresh and Green Academy Inc..

## ***Journalists and Media***

**Organization/Enterprise:**

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**Purpose of the Photographing/ videotaping:**

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**All media representatives must have appropriate credentials and must obtain approval from either Fresh and Green Academy or Friends of Fresh and Green Academy Inc. prior to visiting the school facilities.**

**Journalists and members of the media may be approved with the understanding that the children's privacy and dignity will be respected.**

**Thank you for respecting our privacy and for not taking photographs without permission.**

**I agree to follow the rules covering photography and videotaping at Fresh and Green Academy.**

**Signature:** \_\_\_\_\_



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## Fresh and Green Academy/Friends of Fresh and Green Academy Inc. Photographic Release

### Permission to Use Photographs

Subject: Ethiopian Volunteer Trip 2017

Location: Addis Ababa, Ethiopia

I grant to Friends of Fresh and Green Academy Inc., its representatives and employees the right to take photographs of me and my property in connection with the above-identified subject. I authorize Friends of Fresh and Green Academy Inc., its assigns and transferees to copyright, use and publish the same in print and/or electronically. I agree that Friends of Fresh and Green Academy Inc. may use such photographs of me with or without my name and for any lawful purpose, including for example such purposes as publicity, illustration, fundraising, and Web content. I have read and understand the above:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature, parent or guardian \_\_\_\_\_ (if under age 18)

Organization Name (if applicable) \_\_\_\_\_

Address \_\_\_\_\_